



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Government Sanskrit Mahavidyalaya
• Name of the Head of the institution	Shri. Shiva Pd. Pokhrel
• Designation	Principal In-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7029144293
• Mobile No:	9641533933
• Registered e-mail	khareldr@gmail.com
• Alternate e-mail	iqacsgc2018@gmail.com
• Address	Upper Samdong, PO Samdong, PS Singtam, Gangtok
• City/Town	Samdong
• State/UT	SIKKIM
• Pin Code	737107
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Sampurnanada Sanskrit University, Varanasi**
- Name of the IQAC Coordinator **Shri. Pawan Kumar Sharma**
- Phone No. **7029144293**
- Alternate phone No. **9641533933**
- Mobile **7029144293**
- IQAC e-mail address **iqacsgc2018@gmail.com**
- Alternate e-mail address **gscsamdong@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MjIyODI=

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.93	2019	04/03/2019	03/03/2024

6. Date of Establishment of IQAC

09/04/2018

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Bhanu Jayanti Celebration on 13.07.2022 2. Program on Nepali Bhasha Manyata Diwas (Nepali Language Recognition Day) on 20.08.2022 3. Celebration of Silver Jubilee on the occasion of the college completing 25th year of its foundation on 28. August 2022. 4. Two-day international seminar on Caste Consciousness in Indian Literature from 2.12.2022 to 3.12.2022. 4. Three-Day Training Program on Digital Literacy from 19-21 April 2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize international seminars/workshops	Two-day international seminar on Caste Consciousness in Indian Literature from 2.12.2022 to 3.12.2022.
To organize Training Program for faculty and students	Three-Day Training Program on Digital Literacy from 19-21 April 2023.
To introduce Certificate course on Basic Paniniya Vyakaran in light of Indian Knowledge System (IKS)	The classes came into effect from February 2023.
To seek permanent affiliation with Khangchendzonga State University, Sikkim.	Faculties are engaged in drafting the curricula and syllabi in close association with Khangchendzonga State University, Sikkim.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

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• IQAC e-mail address	iqacsgc2018@gmail.com				
• Alternate e-mail address	gscsamdong@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf				
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6.Date of Establishment of IQAC			09/04/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	07/02/2024
15. Multidisciplinary / interdisciplinary	
<p>Government Sanskrit Mahavidyalaya, Samdong, embraces a rich interdisciplinary approach to Sanskrit studies, intertwining it with diverse fields such as philology, philosophy, linguistics, ethics, and environmental issues. By analyzing Sanskrit texts through the lenses of philology and linguistics, students gain profound insights into the evolution and structure of language. The exploration of ancient philosophical texts unveils deep ethical and metaphysical perspectives, effectively connecting</p>	

timeless wisdom with contemporary moral dilemmas. Equally vital is the integration of ethical and environmental concerns, where classical Sanskrit literature—particularly texts on dharma and ecology—is scrutinized for its guidance on sustainable practices and ethical living. This holistic intersectional approach not only enhances the study of Sanskrit but also renders it relevant to current discussions in linguistics, philosophy, and environmental stewardship.

16.Academic bank of credits (ABC):

Government Sanskrit Mahavidyalaya, Samdong, is presently affiliated with Sampurnananda Sanskrit University, which has not yet provided any formal communication regarding the implementation of the Academic Bank of Credits (ABC) system. As a result, the institution is awaiting further directives to incorporate this innovative approach to credit accumulation and transfer, which aims to enhance the flexibility and accessibility of higher education for students.

17.Skill development:

Government Sanskrit Mahavidyalaya places a strong emphasis on skill development through various student-centric events aimed at enhancing students' abilities, particularly in communication and leadership. The college regularly organizes seminars, webinars, workshops, and cultural programs that provide students with platforms to practice and improve their public speaking, debating, and presentation skills. Additionally, the institution encourages active participation in Sanskrit Shivar and similar cultural activities, which not only develop linguistic proficiency in Sanskrit and other Indian languages but also help students cultivate confidence in speaking in public forums. These events often involve student participation in discussions, presentations, and group activities, fostering a collaborative learning environment. The Student Representative Council (SRC) also plays a vital role in nurturing leadership and organizational skills by involving students in the planning and execution of college events. Participation in environmental drives, cleanliness initiatives, and social awareness programs further develops students' sense of responsibility, teamwork, and effective communication. Through these initiatives, Government Sanskrit Mahavidyalaya ensures holistic skill development, preparing students for both academic and professional success.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Government Sanskrit Mahavidyalaya effectively integrates the Indian Knowledge System (IKS) through its curriculum and teaching practices. The college offers a Shastri programme in Sanskrit Sahitya, Sanskrit Vyakaran, Jyotisha, and Puran Itihas, which are deeply rooted in India's traditional knowledge system. By conducting courses in Sanskrit and including Hindi, Nepali, and English as subsidiary subjects, the institution emphasizes learning in Indian languages, fostering a deep connection with India's linguistic heritage. The college frequently organizes seminars, webinars, workshops, and cultural programs such as Sanskrit Shivir, which further promote Sanskrit language and culture. These programs not only enhance students' understanding of Indian traditions but also connect them to contemporary issues like gender and environmental concerns through the lens of IKS. While internet connectivity is in the process of being set up, the college plans to use online courses and digital resources once this is operational, enabling better integration of digital learning methods with traditional knowledge. This blend of technology with classical Indian education aligns with modern educational needs, making the teaching of the Indian Knowledge System both relevant and accessible.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Government Sanskrit Mahavidyalaya adopts Outcome-Based Education (OBE) to ensure that the learning process is centered around clearly defined outcomes, aiming for measurable student achievements in both academic and skill-based domains. The institution's curriculum, especially in its Shastri Programme (covering Sanskrit Sahitya, Vyakaran, Jyotisha, and Puran Itihas), is designed to meet specific learning objectives, ensuring students gain not only subject knowledge but also practical application skills in the Indian Knowledge System. Under OBE, the focus is on the comprehensive development of students, with clear goals related to linguistic proficiency, critical thinking, and cultural awareness. The college organizes various seminars, workshops, and extracurricular activities, aligning them with the desired learning outcomes such as public speaking skills, cultural competence, and problem-solving abilities. The assessment structure, comprising internal assessments (25 marks) and end-term exams (75 marks), measures student progress against these outcomes. Continuous evaluation, based on classroom performance, participation in co-curricular activities, and practical learning (e.g., Karmakanda and Jyotish labs), ensures that students achieve the intended learning results, empowering them for further academic pursuits and career

opportunities in fields related to Indian traditions and knowledge systems.

20.Distance education/online education:

Government Sanskrit Mahavidyalaya faces challenges in implementing online education due to unstable internet connectivity, poor bandwidth, and the socioeconomic backgrounds of its students. These issues limit the accessibility of digital learning platforms. Despite this, the college is committed to adopting innovative teaching methods in the future, with plans for improved internet infrastructure. Once resolved, the institution aims to integrate online education technologies, ensuring students receive a well-rounded and accessible education, regardless of their circumstances.

Extended Profile

1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	73
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	4
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	18	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	2	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	18	
Total number of Classrooms and Seminar halls		
4.2	133.34052	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	25	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is ensured through the conduct of meetings on regular basis. The Principal convenes a general body meeting at the beginning of each semester to chalk out a plan of action for the smooth conduct of classes so as to ensure that the

curriculum is delivered in an effective manner.

Further, the HOI regularly monitors the conduct of classes, examination and other academic activities aligning with the vision and mission of the college.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Sanskrit Mahavidyalaya strictly follows its academic calendar, which includes the schedule for Continuous Internal Evaluation (CIE). The academic calendar outlines all key academic activities and events, ensuring timely conduct of internal assessments.

For CIE, the institution conducts internal exams worth 25 marks, assessing students' progress throughout the semester. These evaluations are carried out systematically and in alignment with the university guidelines, focusing on continuous improvement and ensuring that students stay engaged with the learning process. This structured approach guarantees that the academic calendar is adhered to, ensuring consistency in evaluation and academic delivery.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

C. Any 2 of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

16

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

16

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Sanskrit Mahavidyalaya integrates crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum through both academic and co-curricular activities. The institution offers courses rooted in the Indian Knowledge System, which emphasize ethical living, respect for human values, and cultural diversity.

Regular seminars, webinars, and workshops are conducted on topics like gender issues, promoting equality and inclusivity.

Environmental awareness is fostered through cleanliness drives, tree plantation initiatives, and workshops on sustainability. By embedding these themes into its curriculum and extracurricular activities, the institution nurtures socially responsible and ethically conscious individuals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Sanskrit Mahavidyalaya assesses the learning levels of students through regular internal evaluations, class participation, and teacher observations. Based on these assessments, the institution organizes special programmes for both advanced learners and slow learners.

For advanced learners, the college provides opportunities for deeper engagement through seminars, projects, and leadership roles in academic and cultural events, encouraging them to expand their knowledge and skills.

For slow learners, the institution offers remedial classes, where subject teachers focus on personalized guidance. These classes are designed to help them grasp core concepts at their own pace, with evaluations conducted to monitor their progress.

File Description	Documents
Link for additional Information	https://sgcsanskrit.org/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
73	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Government Sanskrit Mahavidyalaya employs student-centric methods such as experiential learning, participative learning, and problem-solving methodologies to enhance the learning experience.

Through experiential learning, students engage in hands-on activities in Karmakanda and Jyotish labs, applying theoretical knowledge to real-world situations. Participative learning is encouraged via group discussions, debates, and seminars, where students actively contribute, promoting collaborative learning.

Problem-solving methodologies are integrated through case studies, critical thinking exercises, and projects, especially in courses like Jyotisha and Karmakanda. These approaches foster analytical thinking, creativity, and practical application, making learning more engaging and effective for students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sgcsanskrit.org/gallery/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Government Sanskrit Mahavidyalaya, teachers actively incorporate ICT-enabled tools to enhance the teaching-learning process. The institution has seven smart classrooms, equipped with digital projectors, interactive whiteboards, and audio-visual aids, allowing for dynamic and engaging presentations. These facilities facilitate the integration of multimedia resources, such as videos, podcasts, and online databases, which enrich the curriculum and cater to various learning styles.

Faculty members utilize online platforms for resource sharing and communication, enhancing collaboration and accessibility. Through tools like Google Classroom, teachers can distribute assignments, share reading materials, and provide timely feedback, ensuring that students remain engaged and informed.

Additionally, teachers employ presentation software to facilitate class discussions and encourage student participation, fostering

an interactive learning environment. This approach not only aids in grasping complex concepts but also prepares students for the digital landscape of the modern world.

By integrating ICT tools, the institution promotes a blended learning environment that combines traditional teaching methods with innovative technology, ensuring a comprehensive and effective educational experience for all students. This commitment to leveraging technology reflects the college's dedication to enhancing learning outcomes and preparing students for future challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sgcsanskrit.org/gallery/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government Sanskrit Mahavidyalaya implements a transparent and robust internal assessment mechanism that occurs frequently throughout the semester, as outlined in the academic calendar. The assessment consists of 25 marks, derived from periodic tests, quizzes, assignments, and class participation. Clear criteria are communicated to students at the semester's start, promoting understanding and expectations. Prompt feedback helps students identify areas for improvement. This structured approach fosters open communication and reinforces academic rigor, preparing students effectively for the end-term examinations conducted by the parent university.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Government Sanskrit Mahavidyalaya has a transparent, time-bound, and efficient mechanism for addressing grievances related to internal examinations. Students can submit their concerns through the designated Grievance Redressal Cell, which ensures prompt review and resolution within a specified timeframe. The process is clearly communicated to students, detailing steps for filing complaints and timelines for responses. Regular updates on grievance statuses foster transparency, allowing students to track progress. This systematic approach not only resolves issues efficiently but also creates a supportive academic environment where students feel valued and heard, reinforcing the institution's commitment to fairness and accountability.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sgcsanskrit.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Government Sanskrit Mahavidyalaya, both teachers and students are well-informed about the Programme and Course Outcomes (POs and COs) for all offered programs. These outcomes are clearly defined and communicated at the start of each semester. Teachers integrate POs and COs into their lesson plans, emphasizing their relevance to educational goals. Students can access these outcomes through academic resources, enabling them to align their learning efforts accordingly. This awareness fosters a focused learning environment, helping students take ownership of their educational journey and ensuring they acquire the necessary skills and knowledge relevant to their fields of study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ssvv.ac.in/program-outcomes
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Sanskrit Mahavidyalaya evaluates the attainment of Programme Outcomes (POs) and Course Outcomes (COs) through a systematic assessment process. The institution employs a combination of internal assessments, assignments, and practical evaluations to gauge student performance and learning effectiveness.

At the end of each semester, the results are analyzed to determine how well students have achieved the stated outcomes. Faculty members review the data to identify strengths and areas for improvement in the curriculum and teaching methodologies.

Feedback from students also plays a crucial role in this evaluation process, helping the institution make informed adjustments to enhance educational effectiveness. This continuous assessment ensures that the institution maintains high academic standards and aligns its teaching practices with the desired learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ssvv.ac.in/program-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

4

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[00](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Sanskrit Mahavidyalaya actively engages in extension activities that sensitize students to social issues, contributing to their holistic development. Through the National Service Scheme (NSS), students participate in community outreach programs, including cleanliness drives, gender awareness campaigns, and environmental conservation initiatives.

These activities allow students to apply classroom knowledge to real-world challenges, fostering a sense of responsibility and civic engagement. The impact is reflected in their heightened awareness of social issues and improved interpersonal skills. Regular feedback sessions assess the effectiveness of these programs, ensuring they promote positive contributions to both the

community and students' personal growth.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

350

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Sanskrit Mahavidyalaya boasts adequate infrastructure and physical facilities to support effective teaching and learning. The institution features 18 classrooms, including seven smart classrooms equipped with modern teaching aids like projectors and interactive whiteboards, enhancing the learning experience.

In addition to standard classrooms, the college provides specialized laboratories for Karmakanda and Jyotish, facilitating hands-on learning. The computer lab, equipped with 10 computers, ensures students have access to necessary technology for practical applications, supervised by dedicated staff.

The campus also includes a well-equipped library with over 3,200 books and 3,256 eBooks, along with sufficient washrooms, a digital conference room, and commonrooms for both boys and girls. This comprehensive infrastructure creates a conducive environment for academic success and personal growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Sanskrit Mahavidyalaya provides adequate facilities for cultural activities and sports, promoting a well-rounded education. The campus features designated spaces for various cultural events, including an auditorium that hosts programs and performances showcasing student talents.

For sports, the institution offers extensive outdoor facilities, including a football ground, volleyball court, and badminton court. Indoor facilities include provisions for table tennis, carom, and chess, encouraging students to engage in various physical activities.

Additionally, the college plans to develop a gymnasium and a yoga center, promoting overall health and well-being. These facilities play a crucial role in nurturing students' physical fitness and cultural expression, contributing to their holistic development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**3.997190**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Government Sanskrit Mahavidyalaya is in the process of automating its library using an Integrated Library Management System (ILMS). This initiative aims to streamline library operations, including cataloging, circulation, and record-keeping, enhancing the overall efficiency of library services.

Although the college currently lacks internet connectivity for full automation, plans are underway to install a wired connection from Bharat Sanchar Nigam Limited (BSNL). Once implemented, the ILMS will facilitate easier access to library resources, enabling students and faculty to manage book loans, search for materials, and stay updated on library services. This automation will significantly improve the library experience, making it more user-friendly and efficient for all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government Sanskrit Mahavidyalaya recognizes the importance of IT facilities for enhancing the teaching and learning experience. However, due to poor bandwidth, regular updates to the Wi-Fi infrastructure and computing equipment have been challenging. As a temporary solution, the institution utilizes mobile hotspots to

provide internet access for students and faculty.

Despite these limitations, efforts are being made to upgrade the IT facilities as soon as the bandwidth issues are resolved. The college is committed to improving its IT resources, including the computer lab, which currently features 10 computers, to ensure a modern and effective educational environment for all users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.97190

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Sanskrit Mahavidyalaya has established comprehensive systems and procedures for maintaining and utilizing its physical, academic, and support facilities.

For the library, a designated librarian oversees the cataloging, circulation, and maintenance of over 3,000 books and 3,256 eBooks, ensuring organized access for students and faculty.

Laboratories for Karmakanda and Jyotish are managed by qualified staff, who ensure that equipment is well-maintained and resources are available for practical learning.

The sports complex is supervised by the Dean of Students' Affairs and the Sports Secretary, facilitating regular maintenance and scheduling of indoor and outdoor sports facilities.

Classrooms, including the seven smart classrooms, are routinely checked for functionality, ensuring a conducive learning environment.

Additionally, there are procedures for reporting and addressing any issues related to facilities, promoting a responsive and efficient maintenance system. These well-defined protocols ensure that all facilities are utilized effectively, enhancing the overall educational experience for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

73

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://sgcsanskrit.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government Sanskrit Mahavidyalaya actively facilitates students' representation and engagement in various administrative, co-curricular, and extracurricular activities through a structured framework. The institution has a Students' Representative Council (SRC) that plays a crucial role in voicing student concerns and participating in decision-making processes.

Students are elected to the SRC, ensuring that representation is democratic and reflects the student body's diverse interests. This council collaborates with faculty and administration on various

matters, including academic policies and event planning.

Additionally, students are encouraged to participate in committees related to cultural events, sports, and social issues, allowing them to take an active role in shaping the college environment. The institution ensures that these participatory processes follow established norms and guidelines, promoting accountability and transparency.

Through these initiatives, Government Sanskrit Mahavidyalaya empowers students, fostering leadership skills and a sense of responsibility while enhancing their overall college experience.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Sanskrit Mahavidyalaya has a registered Alumni Association that significantly contributes to the institution's

development through non-monetary support. Alumni actively donate books and other educational resources, enriching the library's collection and providing valuable materials for current students.

Additionally, they play an important role in supporting various college events, including cultural programs, workshops, and seminars. Their involvement not only enhances the academic environment but also fosters a sense of community among current students and graduates.

Through these contributions, the Alumni Association strengthens ties between past and present students, promoting collaboration and support for the institution's ongoing development.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/about/index.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Government Sanskrit Mahavidyalaya aligns closely with its vision and mission, which focuses on promoting Indian Knowledge Systems and holistic education. The institution's administration ensures that all academic and non-academic activities, including teaching methodologies, student welfare initiatives, and community engagement, reflect these core values.

By encouraging traditional learning, remedial support for slow learners, and a strong focus on ethical values, the college governance upholds its mission to create a nurturing environment for academic excellence and cultural preservation. The administration works collaboratively to ensure that the

institution's goals are consistently reflected in its operations and development strategies.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at Government Sanskrit Mahavidyalaya is demonstrated through decentralization and participative management practices. The institution empowers faculty and staff by involving them in decision-making processes, fostering a collaborative environment that encourages diverse perspectives.

Committees are established for various functions, such as academic affairs, student welfare, and cultural events, allowing faculty members to take on leadership roles and contribute to institutional development.

Additionally, the Students' Representative Council (SRC) plays a significant role in representing student interests, ensuring their voices are heard in administrative matters. This participatory approach enhances accountability and strengthens community ties, creating a shared sense of responsibility among all stakeholders. Overall, the institution's leadership fosters an inclusive atmosphere that supports both academic and personal growth for students and faculty alike.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Sanskrit Mahavidyalaya effectively deploys its strategic/perspective plan to drive institutional growth and development. The plan outlines clear objectives focusing on

enhancing academic quality, infrastructure, and student engagement.

Key initiatives include plans to upgrade Wi-Fi connectivity across the campus, addressing current limitations, and improving access to digital resources. Additionally, the college aims to organize international conferences in blended mode, facilitating broader participation and knowledge exchange.

While there is currently no formal feedback mechanism, the institution remains committed to implementing these initiatives, ensuring alignment with its mission and vision for continuous improvement and excellence in education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies at Government Sanskrit Mahavidyalaya operate effectively and efficiently, guided by clear policies and a structured administrative setup. Adherence to Sikkim Service Rules ensures transparency in recruitment, promotions, and disciplinary procedures. Defined roles for faculty and non-teaching staff foster accountability, while streamlined administrative processes enhance operational efficiency. Regular assessments and compliance with service protocols further reflect the institution's commitment to good governance and excellence, creating a supportive environment for both students and staff.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/#about-section
Link to Organogram of the Institution webpage	nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Sanskrit Mahavidyalaya implements effective welfare measures for both teaching and non-teaching staff, ensuring a supportive work environment. These measures include health benefits, leave entitlements, and access to professional development programs. The institution fosters inclusivity and well-being by organizing wellness activities, workshops, and training sessions to enhance staff skills and mental health.

Additionally, facilities such as a canteen, hostel accommodations, and recreational spaces support the overall well-being of staff members. These initiatives contribute to a positive and productive atmosphere, promoting job satisfaction and professional growth ultimately benefiting the entire academic community.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Sanskrit Mahavidyalaya has a structured Performance Appraisal System for both teaching and non-teaching staff. For teaching staff, the Annual Performance Indicator is submitted to the Directorate of Higher Education and endorsed by the Head of the Institution, ensuring accountability and alignment with educational standards.

For non-teaching staff, an Annual Confidential Report (ACR) is prepared and submitted to the Education Department by the Principal, providing a comprehensive evaluation of their performance.

Additionally, the Head of the Institution regularly monitors staff performance by conducting meetings, fostering an environment of continuous improvement and professional development. This systematic approach ensures that both teaching and non-teaching staff are supported in their roles while contributing to the institution's overall effectiveness.

File Description	Documents
Paste link for additional information	https://sikkimhrdd.org/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Government Sanskrit Mahavidyalaya conducts both internal and external financial audits regularly to ensure financial accountability and transparency.

1. **Internal Audits:** Conducted by the institution's accounts section, these audits assess the financial practices and ensure adherence to budgetary guidelines and internal controls. The internal audit process helps identify areas for improvement and enhances financial management.

2. **External Audits:** Oversight is provided by the Directorate of Higher Education, which conducts comprehensive evaluations to ensure compliance with regulatory financial standards and practices.

The institution has a mechanism for settling audit objections, which includes a structured process for reviewing findings and implementing corrective measures. This dual audit system promotes transparency and proper management of financial resources, contributing to the institution's overall governance and accountability.

File Description	Documents
Paste link for additional information	https://sikkimhrdd.org/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Sanskrit Mahavidyalaya employs strategic approaches for mobilizing funds and optimally utilizing resources. The institution primarily mobilizes funds through government grants and Rashtriya Uchchar Shiksha Abhiyan (RUSA) grants. Resources are allocated to key areas such as infrastructure development and academic enhancement, ensuring a focus on institutional growth.

Internal audits promote financial efficiency, while external audits by the Directorate of Higher Education maintain transparency and accountability in resource utilization.

Additionally, the Project Monitoring Unit (PMU) plays a crucial role in identifying priority areas for fund allocation and overseeing effective utilization. By closely monitoring projects and financial activities, the PMU ensures resources are directed toward critical initiatives, such as improving infrastructure, enhancing academic offerings, and supporting student welfare, thus promoting overall institutional efficiency and effectiveness.

File Description	Documents
Paste link for additional information	http://www.rusasikkim.com/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Government Sanskrit Mahavidyalaya is focused on enhancing quality assurance strategies and processes. It conducts regular meetings to review and improve

academic practices in line with the institution's goals.

To promote professional growth, the IQAC organizes Faculty Development Programs (FDPs), seminars, and workshops.

The cell is also planning to implement a comprehensive feedback mechanism for students, teachers, and alumni. This initiative aims to collect and analyze feedback systematically, informing strategic improvements and ensuring the maintenance of high educational standards. Through these efforts, the IQAC is committed to fostering a culture of quality and excellence within the institution.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) at Government Sanskrit Mahavidyalaya plays a pivotal role in systematically reviewing the teaching-learning processes, operational structures, methodologies, and learning outcomes at regular intervals. This evaluation is conducted in accordance to established norms, ensuring that the institution adheres to best practices in higher education.

The IQAC meticulously records incremental improvements across various activities, facilitating a continuous cycle of assessment and enhancement. This ongoing review process helps identify areas for development, enabling the institution to implement effective strategies for improving educational quality and student engagement. By fostering a culture of reflection and adaptation, the IQAC contributes to the institution's commitment to excellence in teaching and learning.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Several measures to promote gender equity throughout the year. Key initiatives include: Government Sanskrit Mahavidyalaya has implemented

1. **Awareness Programs:** Conducting workshops and seminars focusing on gender sensitization, educating students and staff about gender issues promoting a culture of respect and equality.

2. **Gender-Specific Committees:** Establishing a Gender Sensitization Committee to address concerns related to gender discrimination and to support victims of harassment, ensuring a safe and inclusive

environment.

3. Events and Activities: Organizing events that celebrate women's achievements and contributions to society, fostering an appreciation for diversity and inclusion.

4. Counselling Services: Providing counseling and support services for both male and female students, addressing their unique challenges and promoting mental well-being.

These measures collectively aim to create a supportive environment that upholds gender equity and empowers all members of the institution.

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	A & C

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Sanskrit Mahavidyalaya has established comprehensive facilities for managing various types of waste, ensuring environmentally sustainable practices on campus.

Solid Waste Management: The institution provides designated waste bins strategically placed across the campus for the segregation of biodegradable and non-biodegradable waste. Regular collection and disposal practices are implemented, with biodegradable waste directed to a waste pit for composting.

Liquid Waste Management: A well-structured drainage system effectively disposes of liquid waste, ensuring that wastewater is handled safely and minimizing environmental impact.

Biomedical Waste Management: The college does not generate biomedical waste; however, if such waste were to arise, it would be disposed of according to regulatory guidelines, ensuring safety and environmental compliance.

E-Waste Management: The institution generates minimal e-waste and collaborates with certified e-waste recycling partners to responsibly manage any obsolete electronic equipment, ensuring environmentally friendly disposal.

Hazardous Chemicals and Radioactive Waste Management: The college does not generate hazardous chemicals or radioactive waste but implements strict protocols for the handling and disposal of hazardous materials to ensure compliance with safety regulations.

Overall, these waste management facilities reflect the institution's commitment to sustainability, promoting awareness and responsibility among students and staff regarding waste disposal and resource conservation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://sgcsanskrit.org/gallery/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,

D. Any 1 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Sanskrit Mahavidyalaya is committed to fostering an inclusive environment that promotes tolerance and harmony across various cultural, regional, linguistic, and socioeconomic diversities. The institution actively encourages participation from students of different backgrounds, creating a vibrant and diverse academic community.

To promote inclusivity, the college organizes cultural events and festivals that celebrate various traditions, allowing students to share their heritage and learn about others. These events not only enhance cultural understanding but also foster a sense of belonging among students.

Furthermore, the college's curriculum incorporates themes of social justice and equity, encouraging students to engage with issues related to diversity and inclusivity. The mentorship programs and student councils facilitate open discussions on communal and socioeconomic matters, ensuring that every voice is

heard and valued.

Additionally, the college provides support services for students from marginalized backgrounds, including counseling and academic assistance, to help them succeed in their studies. By implementing these initiatives, Government Sanskrit Mahavidyalaya cultivates an environment of respect and understanding, preparing students to thrive in a diverse society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Sanskrit Mahavidyalaya emphasizes the sensitization of both students and staff regarding their constitutional responsibilities and civic duties, grounded in the Sanskrit maxim "Dharma Hato Hanti" (Duty Protects). The college organizes a range of engaging workshops, seminars, and events, including Constitution Day celebrations, to promote awareness of fundamental rights and the importance of active citizenship.

The academic curriculum integrates discussions on social justice and civic engagement, encouraging students to understand their roles within the community and the nation. By instilling a strong sense of duty and accountability, the institution aims to shape individuals who are not only aware of their rights but also committed to upholding democratic values. Through these comprehensive initiatives, Government Sanskrit Mahavidyalaya strives to cultivate conscientious citizens who actively contribute to societal progress.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Sanskrit Mahavidyalaya actively celebrates and organizes various national and international commemorative days, events, and festivals, fostering a sense of community and awareness among students and staff. Key events include World Environment Day, which promotes environmental awareness, and Sports Day, encouraging physical fitness and teamwork. The institution observes Independence Day to honor national pride and Nepali Bhasha Manyata Diwas to celebrate linguistic diversity. Significant health awareness days, such as World AIDS Day and International Women's Day, are recognized, highlighting social issues and promoting advocacy.

Moreover, the International Day of Yoga encourages holistic well-being, while Sanskrit Diwas emphasizes the importance of the Sanskrit language. Other celebrations include Teacher's Day, Children's Day, NSS Day, and National Education Day, all integrated into the academic calendar. Through these initiatives, the college nurtures a vibrant educational environment that values

culture, awareness, and community engagement, reinforcing the institution's commitment to holistic student development and social responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Daily Morning Assembly for Ethical Values and Time Management:

At Government Sanskrit Mahavidyalaya, a daily morning assembly serves as a platform to cultivate ethical values and emphasize the importance of time management among students. This structured gathering provides an opportunity for students to come together, reflect on essential principles, and engage in meaningful discussions that foster personal growth. By promoting punctuality and discipline, the assembly nurtures a sense of accountability and encourages students to recognize the critical role of time in achieving their academic and life goals. This initiative enriches their educational experience and contributes significantly to their holistic development.

2. Engagement in Organic Farming Initiatives:

The college promotes a culture of sustainability through student participation in organic farming projects on campus. This experiential learning opportunity empowers students to explore eco-friendly farming practices and understand the importance of organic agriculture. Through hands-on involvement in these initiatives, students gain practical skills, develop a greater appreciation for environmental conservation, and connect with nature in a meaningful way. This practice not only supports the institution's commitment to green initiatives but also instills a sense of responsibility and stewardship among students, encouraging them to advocate for sustainable practices within

their communities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As the only Sanskrit college in Sikkim, Government Sanskrit Mahavidyalaya uniquely prioritizes the preservation and promotion of the Indian Knowledge System (IKS) within its curriculum. This focus aligns seamlessly with the New Educational Policy (NEP) 2020, which emphasizes integrating traditional knowledge systems into higher education. The NEP advocates for revitalizing India's rich heritage, encouraging institutions to foster appreciation for indigenous knowledge while promoting critical thinking and innovation.

The institution's curriculum is rooted in Sanskrit studies, encompassing various aspects of IKS, ensuring the preservation of ancient wisdom while preparing students to address contemporary issues holistically. Moreover, the NEP's emphasis on interdisciplinary approaches is embodied by the college's integration of Sanskrit with other academic disciplines, providing students with a comprehensive understanding of cultural, ethical, and philosophical dimensions.

Through these initiatives, Government Sanskrit Mahavidyalaya plays a pivotal role in advancing Sikkim's educational landscape, empowering students to contribute meaningfully to society and honoring the essence of India's diverse knowledge heritage. By nurturing this distinctive area, the institution not only enriches students' learning experiences but also fosters a culture of sustainability and social responsibility.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is ensured through the conduct of meetings on regular basis. The Principal convenes a general body meeting at the beginning of each semester to chalk out a plan of action for the smooth conduct of classes so as to ensure that the curriculum is delivered in an effective manner.

Further, the HOI regularly monitors the conduct of classes, examination and other academic activities aligning with the vision and mission of the college.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Sanskrit Mahavidyalaya strictly follows its academic calendar, which includes the schedule for Continuous Internal Evaluation (CIE). The academic calendar outlines all key academic activities and events, ensuring timely conduct of internal assessments.

For CIE, the institution conducts internal exams worth 25 marks, assessing students' progress throughout the semester. These evaluations are carried out systematically and in alignment with the university guidelines, focusing on continuous improvement and ensuring that students stay engaged with the learning process. This structured approach guarantees that the academic calendar is adhered to, ensuring consistency in evaluation and academic delivery.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
1	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
16	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
16	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Government Sanskrit Mahavidyalaya integrates crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum through both academic and co-curricular activities. The institution offers courses rooted in the Indian Knowledge System, which emphasize ethical living, respect for human values, and cultural diversity.</p> <p>Regular seminars, webinars, and workshops are conducted on topics like gender issues, promoting equality and inclusivity.</p>	

Environmental awareness is fostered through cleanliness drives, tree plantation initiatives, and workshops on sustainability. By embedding these themes into its curriculum and extracurricular activities, the institution nurtures socially responsible and ethically conscious individuals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Sanskrit Mahavidyalaya assesses the learning levels of students through regular internal evaluations, class participation, and teacher observations. Based on these assessments, the institution organizes special programmes for both advanced learners and slow learners.

For advanced learners, the college provides opportunities for deeper engagement through seminars, projects, and leadership roles in academic and cultural events, encouraging them to expand their knowledge and skills.

For slow learners, the institution offers remedial classes, where subject teachers focus on personalized guidance. These classes are designed to help them grasp core concepts at their own pace, with evaluations conducted to monitor their progress.

File Description	Documents
Link for additional Information	https://sgcsanskrit.org/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
73	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Sanskrit Mahavidyalaya employs student-centric methods such as experiential learning, participative learning, and problem-solving methodologies to enhance the learning experience.

Through experiential learning, students engage in hands-on activities in Karmakanda and Jyotish labs, applying theoretical knowledge to real-world situations. Participative learning is encouraged via group discussions, debates, and seminars, where students actively contribute, promoting collaborative learning.

Problem-solving methodologies are integrated through case studies, critical thinking exercises, and projects, especially in courses like Jyotisha and Karmakanda. These approaches foster analytical thinking, creativity, and practical application, making learning more engaging and effective for students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://sgcsanskrit.org/gallery/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Government Sanskrit Mahavidyalaya, teachers actively incorporate ICT-enabled tools to enhance the teaching-learning

process. The institution has seven smart classrooms, equipped with digital projectors, interactive whiteboards, and audio-visual aids, allowing for dynamic and engaging presentations. These facilities facilitate the integration of multimedia resources, such as videos, podcasts, and online databases, which enrich the curriculum and cater to various learning styles.

Faculty members utilize online platforms for resource sharing and communication, enhancing collaboration and accessibility. Through tools like Google Classroom, teachers can distribute assignments, share reading materials, and provide timely feedback, ensuring that students remain engaged and informed.

Additionally, teachers employ presentation software to facilitate class discussions and encourage student participation, fostering an interactive learning environment. This approach not only aids in grasping complex concepts but also prepares students for the digital landscape of the modern world.

By integrating ICT tools, the institution promotes a blended learning environment that combines traditional teaching methods with innovative technology, ensuring a comprehensive and effective educational experience for all students. This commitment to leveraging technology reflects the college's dedication to enhancing learning outcomes and preparing students for future challenges.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sgcsanskrit.org/gallery/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

119

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government Sanskrit Mahavidyalaya implements a transparent and robust internal assessment mechanism that occurs frequently throughout the semester, as outlined in the academic calendar. The assessment consists of 25 marks, derived from periodic tests, quizzes, assignments, and class participation. Clear criteria are communicated to students at the semester's start, promoting understanding and expectations. Prompt feedback helps students identify areas for improvement. This structured approach fosters open communication and reinforces academic rigor, preparing students effectively for the end-term examinations conducted by the parent university.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgcsanskrit.org/uploads/notice/files/Academic-Calendar-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Government Sanskrit Mahavidyalaya has a transparent, time-bound, and efficient mechanism for addressing grievances related to internal examinations. Students can submit their concerns through the designated Grievance Redressal Cell, which ensures prompt review and resolution within a specified timeframe. The process is clearly communicated to students, detailing steps for filing complaints and timelines for responses. Regular updates on grievance statuses foster transparency, allowing students to track progress. This systematic approach not only resolves issues efficiently but

also creates a supportive academic environment where students feel valued and heard, reinforcing the institution's commitment to fairness and accountability.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://sgcsanskrit.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Government Sanskrit Mahavidyalaya, both teachers and students are well-informed about the Programme and Course Outcomes (POs and COs) for all offered programs. These outcomes are clearly defined and communicated at the start of each semester. Teachers integrate POs and COs into their lesson plans, emphasizing their relevance to educational goals. Students can access these outcomes through academic resources, enabling them to align their learning efforts accordingly. This awareness fosters a focused learning environment, helping students take ownership of their educational journey and ensuring they acquire the necessary skills and knowledge relevant to their fields of study.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://ssvv.ac.in/program-outcomes
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government Sanskrit Mahavidyalaya evaluates the attainment of Programme Outcomes (POs) and Course Outcomes (COs) through a systematic assessment process. The institution employs a combination of internal assessments, assignments, and practical

evaluations to gauge student performance and learning effectiveness.

At the end of each semester, the results are analyzed to determine how well students have achieved the stated outcomes. Faculty members review the data to identify strengths and areas for improvement in the curriculum and teaching methodologies.

Feedback from students also plays a crucial role in this evaluation process, helping the institution make informed adjustments to enhance educational effectiveness. This continuous assessment ensures that the institution maintains high academic standards and aligns its teaching practices with the desired learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ssvv.ac.in/program-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

4

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[00](#)

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
00	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Government Sanskrit Mahavidyalaya actively engages in extension activities that sensitize students to social issues, contributing to their holistic development. Through the National Service Scheme (NSS), students participate in community outreach programs, including cleanliness drives, gender awareness campaigns, and environmental conservation initiatives.

These activities allow students to apply classroom knowledge to real-world challenges, fostering a sense of responsibility and civic engagement. The impact is reflected in their heightened awareness of social issues and improved interpersonal skills. Regular feedback sessions assess the effectiveness of these programs, ensuring they promote positive contributions to both the community and students' personal growth.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Sanskrit Mahavidyalaya boasts adequate infrastructure and physical facilities to support effective teaching and learning. The institution features 18 classrooms, including seven smart classrooms equipped with modern teaching aids like projectors and interactive whiteboards, enhancing the learning experience.

In addition to standard classrooms, the college provides specialized laboratories for Karmakanda and Jyotish, facilitating hands-on learning. The computer lab, equipped with 10 computers, ensures students have access to necessary technology for practical applications, supervised by dedicated

staff.

The campus also includes a well-equipped library with over 3,200 books and 3,256 eBooks, along with sufficient washrooms, a digital conference room, and common rooms for both boys and girls. This comprehensive infrastructure creates a conducive environment for academic success and personal growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Sanskrit Mahavidyalaya provides adequate facilities for cultural activities and sports, promoting a well-rounded education. The campus features designated spaces for various cultural events, including an auditorium that hosts programs and performances showcasing student talents.

For sports, the institution offers extensive outdoor facilities, including a football ground, volleyball court, and badminton court. Indoor facilities include provisions for table tennis, carom, and chess, encouraging students to engage in various physical activities.

Additionally, the college plans to develop a gymnasium and a yoga center, promoting overall health and well-being. These facilities play a crucial role in nurturing students' physical fitness and cultural expression, contributing to their holistic development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

3.997190

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Government Sanskrit Mahavidyalaya is in the process of automating its library using an Integrated Library Management System (ILMS). This initiative aims to streamline library operations, including cataloging, circulation, and record-keeping, enhancing the overall efficiency of library services.

Although the college currently lacks internet connectivity for full automation, plans are underway to install a wired connection from Bharat Sanchar Nigam Limited (BSNL). Once

implemented, the ILMS will facilitate easier access to library resources, enabling students and faculty to manage book loans, search for materials, and stay updated on library services. This automation will significantly improve the library experience, making it more user-friendly and efficient for all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login

data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government Sanskrit Mahavidyalaya recognizes the importance of IT facilities for enhancing the teaching and learning experience. However, due to poor bandwidth, regular updates to the Wi-Fi infrastructure and computing equipment have been challenging. As a temporary solution, the institution utilizes mobile hotspots to provide internet access for students and faculty.

Despite these limitations, efforts are being made to upgrade the IT facilities as soon as the bandwidth issues are resolved. The college is committed to improving its IT resources, including the computer lab, which currently features 10 computers, to ensure a modern and effective educational environment for all users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgcsanskrit.org/gallery/

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	E. < 5MBPS
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File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.97190

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Sanskrit Mahavidyalaya has established comprehensive systems and procedures for maintaining and utilizing its physical, academic, and support facilities.

For the library, a designated librarian oversees the cataloging, circulation, and maintenance of over 3,000 books and 3,256 eBooks, ensuring organized access for students and faculty.

Laboratories for Karmakanda and Jyotish are managed by qualified staff, who ensure that equipment is well-maintained

and resources are available for practical learning.

The sports complex is supervised by the Dean of Students' Affairs and the Sports Secretary, facilitating regular maintenance and scheduling of indoor and outdoor sports facilities.

Classrooms, including the seven smart classrooms, are routinely checked for functionality, ensuring a conducive learning environment.

Additionally, there are procedures for reporting and addressing any issues related to facilities, promoting a responsive and efficient maintenance system. These well-defined protocols ensure that all facilities are utilized effectively, enhancing the overall educational experience for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/gallery/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

73

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://sgcsanskrit.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above
---	------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Government Sanskrit Mahavidyalaya actively facilitates students' representation and engagement in various administrative, co-curricular, and extracurricular activities through a structured framework. The institution has a Students' Representative Council (SRC) that plays a crucial role in voicing student concerns and participating in decision-making processes.

Students are elected to the SRC, ensuring that representation is democratic and reflects the student body's diverse interests. This council collaborates with faculty and administration on various matters, including academic policies and event planning.

Additionally, students are encouraged to participate in committees related to cultural events, sports, and social issues, allowing them to take an active role in shaping the college environment. The institution ensures that these participatory processes follow established norms and guidelines, promoting accountability and transparency.

Through these initiatives, Government Sanskrit Mahavidyalaya empowers students, fostering leadership skills and a sense of responsibility while enhancing their overall college experience.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Government Sanskrit Mahavidyalaya has a registered Alumni Association that significantly contributes to the institution's development through non-monetary support. Alumni actively donate books and other educational resources, enriching the library's collection and providing valuable materials for current students.

Additionally, they play an important role in supporting various college events, including cultural programs, workshops, and seminars. Their involvement not only enhances the academic environment but also fosters a sense of community among current students and graduates.

Through these contributions, the Alumni Association strengthens

ties between past and present students, promoting collaboration and support for the institution's ongoing development.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/about/index.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Government Sanskrit Mahavidyalaya aligns closely with its vision and mission, which focuses on promoting Indian Knowledge Systems and holistic education. The institution's administration ensures that all academic and non-academic activities, including teaching methodologies, student welfare initiatives, and community engagement, reflect these core values.

By encouraging traditional learning, remedial support for slow learners, and a strong focus on ethical values, the college governance upholds its mission to create a nurturing environment for academic excellence and cultural preservation. The administration works collaboratively to ensure that the institution's goals are consistently reflected in its operations and development strategies.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at Government Sanskrit Mahavidyalaya is demonstrated through decentralization and participative management practices. The institution empowers faculty and staff by involving them in decision-making processes, fostering a collaborative environment that encourages diverse perspectives.

Committees are established for various functions, such as academic affairs, student welfare, and cultural events, allowing faculty members to take on leadership roles and contribute to institutional development.

Additionally, the Students' Representative Council (SRC) plays a significant role in representing student interests, ensuring their voices are heard in administrative matters. This participatory approach enhances accountability and strengthens community ties, creating a shared sense of responsibility among all stakeholders. Overall, the institution's leadership fosters an inclusive atmosphere that supports both academic and personal growth for students and faculty alike.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Sanskrit Mahavidyalaya effectively deploys its strategic/perspective plan to drive institutional growth and development. The plan outlines clear objectives focusing on enhancing academic quality, infrastructure, and student engagement.

Key initiatives include plans to upgrade Wi-Fi connectivity across the campus, addressing current limitations, and improving access to digital resources. Additionally, the college aims to organize international conferences in blended mode, facilitating broader participation and knowledge exchange.

While there is currently no formal feedback mechanism, the institution remains committed to implementing these initiatives, ensuring alignment with its mission and vision for continuous improvement and excellence in education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://sgcsanskrit.org/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies at Government Sanskrit Mahavidyalaya operate effectively and efficiently, guided by clear policies and a structured administrative setup. Adherence to Sikkim Service Rules ensures transparency in recruitment, promotions, and disciplinary procedures. Defined roles for faculty and non-teaching staff foster accountability, while streamlined administrative processes enhance operational efficiency. Regular assessments and compliance with service protocols further reflect the institution's commitment to good governance and excellence, creating a supportive environment for both students and staff.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/#about-section
Link to Organogram of the Institution webpage	nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Sanskrit Mahavidyalaya implements effective welfare measures for both teaching and non-teaching staff, ensuring a supportive work environment. These measures include health benefits, leave entitlements, and access to professional development programs. The institution fosters inclusivity and well-being by organizing wellness activities, workshops, and training sessions to enhance staff skills and mental health.

Additionally, facilities such as a canteen, hostel accommodations, and recreational spaces support the overall well-being of staff members. These initiatives contribute to a positive and productive atmosphere, promoting job satisfaction and professional growth ultimately benefiting the entire academic community.

File Description	Documents
Paste link for additional information	https://sgcsanskrit.org/gallery/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government Sanskrit Mahavidyalaya has a structured Performance Appraisal System for both teaching and non-teaching staff. For teaching staff, the Annual Performance Indicator is submitted to the Directorate of Higher Education and endorsed by the Head of the Institution, ensuring accountability and alignment with educational standards.

For non-teaching staff, an Annual Confidential Report (ACR) is prepared and submitted to the Education Department by the Principal, providing a comprehensive evaluation of their performance.

Additionally, the Head of the Institution regularly monitors staff performance by conducting meetings, fostering an environment of continuous improvement and professional development. This systematic approach ensures that both teaching and non-teaching staff are supported in their roles while contributing to the institution's overall effectiveness.

File Description	Documents
Paste link for additional information	https://sikkimhrdd.org/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism

for settling audit objections within a maximum of 200 words

Government Sanskrit Mahavidyalaya conducts both internal and external financial audits regularly to ensure financial accountability and transparency.

1. **Internal Audits:** Conducted by the institution's accounts section, these audits assess the financial practices and ensure adherence to budgetary guidelines and internal controls. The internal audit process helps identify areas for improvement and enhances financial management.

2. **External Audits:** Oversight is provided by the Directorate of Higher Education, which conducts comprehensive evaluations to ensure compliance with regulatory financial standards and practices.

The institution has a mechanism for settling audit objections, which includes a structured process for reviewing findings and implementing corrective measures. This dual audit system promotes transparency and proper management of financial resources, contributing to the institution's overall governance and accountability.

File Description	Documents
Paste link for additional information	https://sikkimhrdd.org/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Government Sanskrit Mahavidyalaya employs strategic approaches for mobilizing funds and optimally utilizing resources. The institution primarily mobilizes funds through government grants and Rashtriya Uchchar Shiksha Abhiyan (RUSA) grants. Resources are allocated to key areas such as infrastructure development and academic enhancement, ensuring a focus on institutional growth.

Internal audits promote financial efficiency, while external audits by the Directorate of Higher Education maintain transparency and accountability in resource utilization.

Additionally, the Project Monitoring Unit (PMU) plays a crucial role in identifying priority areas for fund allocation and overseeing effective utilization. By closely monitoring projects and financial activities, the PMU ensures resources are directed toward critical initiatives, such as improving infrastructure, enhancing academic offerings, and supporting student welfare, thus promoting overall institutional efficiency and effectiveness.

File Description	Documents
Paste link for additional information	http://www.rusasikkim.com/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at Government Sanskrit Mahavidyalaya is focused on enhancing quality assurance strategies and processes. It conducts regular meetings to review and improve academic practices in line with the institution's goals.

To promote professional growth, the IQAC organizes Faculty Development Programs (FDPs), seminars, and workshops.

The cell is also planning to implement a comprehensive feedback mechanism for students, teachers, and alumni. This initiative aims to collect and analyze feedback systematically, informing strategic improvements and ensuring the maintenance of high educational standards. Through these efforts, the IQAC is committed to fostering a culture of quality and excellence within the institution.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) at Government Sanskrit Mahavidyalaya plays a pivotal role in systematically reviewing the teaching-learning processes, operational structures, methodologies, and learning outcomes at regular intervals. This evaluation is conducted in accordance to established norms, ensuring that the institution adheres to best practices in higher education.

The IQAC meticulously records incremental improvements across various activities, facilitating a continuous cycle of assessment and enhancement. This ongoing review process helps identify areas for development, enabling the institution to implement effective strategies for improving educational quality and student engagement. By fostering a culture of reflection and adaptation, the IQAC contributes to the institution's commitment to excellence in teaching and learning.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Several measures to promote gender equity throughout the year. Key initiatives include: Government Sanskrit Mahavidyalaya has implemented

1. Awareness Programs: Conducting workshops and seminars focusing on gender sensitization, educating students and staff about gender issues promoting a culture of respect and equality.

2. Gender-Specific Committees: Establishing a Gender Sensitization Committee to address concerns related to gender discrimination and to support victims of harassment, ensuring a safe and inclusive environment.

3. Events and Activities: Organizing events that celebrate women's achievements and contributions to society, fostering an appreciation for diversity and inclusion.

4. Counselling Services: Providing counseling and support services for both male and female students, addressing their unique challenges and promoting mental well-being.

These measures collectively aim to create a supportive environment that upholds gender equity and empowers all members of the institution.

File Description	Documents
Annual gender sensitization action plan	nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	A & C

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Sanskrit Mahavidyalaya has established comprehensive facilities for managing various types of waste, ensuring environmentally sustainable practices on campus.

Solid Waste Management: The institution provides designated waste bins strategically placed across the campus for the segregation of biodegradable and non-biodegradable waste. Regular collection and disposal practices are implemented, with biodegradable waste directed to a waste pit for composting.

Liquid Waste Management: A well-structured drainage system effectively disposes of liquid waste, ensuring that wastewater is handled safely and minimizing environmental impact.

Biomedical Waste Management: The college does not generate biomedical waste; however, if such waste were to arise, it would be disposed of according to regulatory guidelines, ensuring safety and environmental compliance.

E-Waste Management: The institution generates minimal e-waste and collaborates with certified e-waste recycling partners to responsibly manage any obsolete electronic equipment, ensuring environmentally friendly disposal.

Hazardous Chemicals and Radioactive Waste Management: The college does not generate hazardous chemicals or radioactive waste but implements strict protocols for the handling and disposal of hazardous materials to ensure compliance with safety regulations.

Overall, these waste management facilities reflect the institution's commitment to sustainability, promoting awareness and responsibility among students and staff regarding waste disposal and resource conservation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://sgcsanskrit.org/gallery/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Sanskrit Mahavidyalaya is committed to fostering an inclusive environment that promotes tolerance and harmony across various cultural, regional, linguistic, and socioeconomic diversities. The institution actively encourages

participation from students of different backgrounds, creating a vibrant and diverse academic community.

To promote inclusivity, the college organizes cultural events and festivals that celebrate various traditions, allowing students to share their heritage and learn about others. These events not only enhance cultural understanding but also foster a sense of belonging among students.

Furthermore, the college's curriculum incorporates themes of social justice and equity, encouraging students to engage with issues related to diversity and inclusivity. The mentorship programs and student councils facilitate open discussions on communal and socioeconomic matters, ensuring that every voice is heard and valued.

Additionally, the college provides support services for students from marginalized backgrounds, including counseling and academic assistance, to help them succeed in their studies. By implementing these initiatives, Government Sanskrit Mahavidyalaya cultivates an environment of respect and understanding, preparing students to thrive in a diverse society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Sanskrit Mahavidyalaya emphasizes the sensitization of both students and staff regarding their constitutional responsibilities and civic duties, grounded in the Sanskrit maxim "Dharma Hato Hanti" (Duty Protects). The college organizes a range of engaging workshops, seminars, and events, including Constitution Day celebrations, to promote awareness of fundamental rights and the importance of active citizenship.

The academic curriculum integrates discussions on social justice and civic engagement, encouraging students to understand their roles within the community and the nation. By

instilling a strong sense of duty and accountability, the institution aims to shape individuals who are not only aware of their rights but also committed to upholding democratic values. Through these comprehensive initiatives, Government Sanskrit Mahavidyalaya strives to cultivate conscientious citizens who actively contribute to societal progress.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Sanskrit Mahavidyalaya actively celebrates and organizes various national and international commemorative days, events, and festivals, fostering a sense of community and

awareness among students and staff. Key events include World Environment Day, which promotes environmental awareness, and Sports Day, encouraging physical fitness and teamwork. The institution observes Independence Day to honor national pride and Nepali Bhasha Manyata Diwas to celebrate linguistic diversity. Significant health awareness days, such as World AIDS Day and International Women's Day, are recognized, highlighting social issues and promoting advocacy.

Moreover, the International Day of Yoga encourages holistic well-being, while Sanskrit Diwas emphasizes the importance of the Sanskrit language. Other celebrations include Teacher's Day, Children's Day, NSS Day, and National Education Day, all integrated into the academic calendar. Through these initiatives, the college nurtures a vibrant educational environment that values culture, awareness, and community engagement, reinforcing the institution's commitment to holistic student development and social responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Daily Morning Assembly for Ethical Values and Time Management:

At Government Sanskrit Mahavidyalaya, a daily morning assembly serves as a platform to cultivate ethical values and emphasize the importance of time management among students. This structured gathering provides an opportunity for students to come together, reflect on essential principles, and engage in meaningful discussions that foster personal growth. By promoting punctuality and discipline, the assembly nurtures a sense of accountability and encourages students to recognize the critical role of time in achieving their academic and life

goals. This initiative enriches their educational experience and contributes significantly to their holistic development.

2. Engagement in Organic Farming Initiatives:

The college promotes a culture of sustainability through student participation in organic farming projects on campus. This experiential learning opportunity empowers students to explore eco-friendly farming practices and understand the importance of organic agriculture. Through hands-on involvement in these initiatives, students gain practical skills, develop a greater appreciation for environmental conservation, and connect with nature in a meaningful way. This practice not only supports the institution's commitment to green initiatives but also instills a sense of responsibility and stewardship among students, encouraging them to advocate for sustainable practices within their communities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As the only Sanskrit college in Sikkim, Government Sanskrit Mahavidyalaya uniquely prioritizes the preservation and promotion of the Indian Knowledge System (IKS) within its curriculum. This focus aligns seamlessly with the New Educational Policy (NEP) 2020, which emphasizes integrating traditional knowledge systems into higher education. The NEP advocates for revitalizing India's rich heritage, encouraging institutions to foster appreciation for indigenous knowledge while promoting critical thinking and innovation.

The institution's curriculum is rooted in Sanskrit studies, encompassing various aspects of IKS, ensuring the preservation of ancient wisdom while preparing students to address contemporary issues holistically. Moreover, the NEP's emphasis on interdisciplinary approaches is embodied by the college's integration of Sanskrit with other academic disciplines, providing students with a comprehensive understanding of cultural, ethical, and philosophical dimensions.

Through these initiatives, Government Sanskrit Mahavidyalaya plays a pivotal role in advancing Sikkim's educational landscape, empowering students to contribute meaningfully to society and honoring the essence of India's diverse knowledge heritage. By nurturing this distinctive area, the institution not only enriches students' learning experiences but also fosters a culture of sustainability and social responsibility.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Secure Permanent Affiliation with Khangchendzonga State University:

Government Sanskrit Mahavidyalaya is in the process of transitioning from Sampurnananda Sanskrit University, Varanasi, to Khangchendzonga State University, Sikkim. The college is diligently working on the procedural formalities for permanent affiliation, aiming for completion by the next academic year.

2. Organize International Seminars and Workshops:

To enhance academic engagement and broaden knowledge horizons, the institution plans to host international seminars and workshops focused on relevant topics and fields. These events will provide valuable opportunities for collaboration and learning among scholars and students.

3. Upgrade Reading Resources:

To enrich the library's resources, the college intends to subscribe to various journals and e-journals, along with obtaining memberships for Sodhsindhu and Sodh Ganga. This initiative aims to improve access to quality research materials, fostering a more robust academic environment for both students and faculty.