



OFFICE OF THE PRINCIPAL

सिक्किम-सरकारी-संस्कृत-महाविद्यालयः, साम्दोङ, जनपदः गान्तोकः

SIKKIM GOVERNMENT SANSKRIT COLLEGE, SAMDONG, DIST. GANGTOK

NAAC Accredited Institute

ESTD: 28/08.1997, Email-gscsamdong1998@gmail.com, website: www.sgcsanskrit.in

Ref. No. 01/SGSC/2024

Date 23/8/2024

OFFICE ORDER

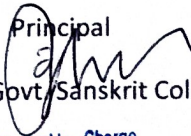
Sikkim Government Sanskrit College, Samdong is pleased to nominate the following faculty members have been nominated as member of the respective committee . for the session 2024-2025. They are hereby intimated and requested to fulfill their duties as member of the committee(s) they have been assigned to their name and post.

ADMISSION AND REGISTRATION

- | | |
|------------------------|-------------------|
| 1. Shri S P Pokhrel | Chairman |
| 2. Dr. H.K.Nepal | Member (Faculty) |
| 3. Shri. P.P.Sharma | Member (H.A) |
| 4. Mrs. Sabita Chettri | Member (C.I) |

ROLES AND RESPONSIBILITIES OF ADMISSION AND REGISTRATION

1. To offer counseling on the contents of the programme offered by the college.
2. To give priority to admission officer is responsible for creating the students profile on the students database.
3. Preparing a file for every student which includes his/her documents and academic record.

Principal

Sikkim Govt/Sanskrit College Samdong
Principal In - Charge
Sikkim Govt Sanskrit Mahavidyalaya
Samdong, Gangtok Sikkim